

# AUTO ACCIDENT INFORMATION FORM

## At the Accident:

- Try to remain calm and thoughtful. If you or anyone in your car is injured, stay in the car unless there is danger of fire or another accident.
- Use your cell phone to get help from the police and medical personnel.
- Try not to move any vehicles until police arrive- unless it creates a greater danger of injury.
- Avoid making statements about responsibility to other drivers, witnesses, the police or insurance representatives without talking to your own insurance representative. Assist the police with their official report. Confirm that you and passengers wore seat belts.
- Use the following form to obtain accident information.

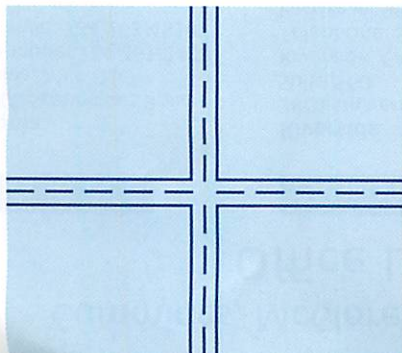
	VEHICLE 1	VEHICLE 2
Date and Time _____		
Driver's name and phone number		
Driver's address		
Driver's license number		
Vehicle tag numbers		
Vehicle makes and models		
Vehicle 17-digit ID numbers		
Insurance companies		
Insurance policy numbers		
Witness names and phone numbers		
Witness addresses		
Statements made by witnesses or other drivers		

## Accident Scene Notes

Fill in the accident scene diagram below.

Accident location \_\_\_\_\_  
 Road conditions \_\_\_\_\_  
 Traffic conditions \_\_\_\_\_  
 Weather conditions \_\_\_\_\_  
 Your speed before accident \_\_\_\_\_  
 Other driver's speed before accident \_\_\_\_\_

Did your car skid? How many feet? \_\_\_\_\_  
 Did other car skid? How many feet? \_\_\_\_\_  
 Impact location on your car \_\_\_\_\_  
 Impact location on other car \_\_\_\_\_  
 Anything else relevant \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



- If you or your passengers receive injuries, insist on being transported to a hospital in an ambulance. In all instances, obtain medical treatment immediately. Tell medical personnel about everything you feel may be physically wrong.
- Report the accident to your insurance agent immediately. Do not speak to the other driver's insurance representatives.
- If there are serious medical injuries or property damage, seek counsel of a lawyer as soon as you can. Make an appointment and report all injuries to your family doctor within a day or two. Also, write a daily injury condition journal. Comply with your doctor's instructions for faster recovery.
- Retain copies of all medical bills and related accident expenses, such as towing and repair, as well as costs for travel, parking, etc.
- Document any income loss associated with the accident.

# Cummings, McClorey, Davis & Acho, P.L.C.

## Office Locations

CUMMINGS • McCLOREY  
**C M D A**  
DAVIS & ACHO, P.L.C.  
ATTORNEYS AND COUNSELORS AT LAW

### MICHIGAN

**Livonia**  
33900 Schoolcraft Road  
Livonia, MI 48150  
Telephone: 734.261.2400  
Facsimile: 734.261.4510

**Grand Rapids**  
851 Charlevoix Drive, S.E.  
Suite 327  
Grand Rapids, MI 49546  
Telephone: 616.975.7470  
Facsimile: 616.975.7471

**Merling Heights**  
3409 Schoenherr Road  
Merling Heights, MI 48313  
Telephone: 586.731.5000  
Facsimile: 586.803.1034

**Traverse City**  
25 Park Street  
Suite 415  
Traverse City, MI 49684  
Telephone: 231.922.1888  
Facsimile: 231.922.9888

### CALIFORNIA

**Riverside**  
3801 University Avenue  
Suite 560  
Riverside, CA 92501  
Telephone: 951.276.4420  
Facsimile: 951.276.4405

### MISSOURI

**Kansas City**  
1600 Baltimore Avenue  
Suite 200B  
Kansas City, MO 64108  
Telephone: 816.842.1880  
Facsimile: 816.221.0353

### GHANA

**Accra, Ghana**  
P.O. Box 12556  
Accra, Ghana  
Telephone: +223-21-224260  
Facsimile: +233-21-232262



[www.facebook.com](http://www.facebook.com)

### Our Vision

To meld our legal expertise, professional support staff, technical resources and variety of locations to deliver first rate legal services at a fair value to a full range of business, municipal, insurance and individual clients.

On Law is a monthly publication from Cummings, McClorey, Davis & Acho, P.L.C.

Comments and questions regarding specific articles should be addressed to the attention of the contributing writer. Remarks concerning miscellaneous features should be addressed to the attention of Jennifer Sherman.

CMDA- On Law  
33900 Schoolcraft Road  
Livonia, Michigan 48150  
(734) 261-2400  
[www.cmda-law.com](http://www.cmda-law.com)  
E-Mail: [jsherman@cmda-law.com](mailto:jsherman@cmda-law.com)

On Law is intended for informational purposes only and should not be used as a substitute for individual legal advice. Please consult an attorney regarding your particular situation.

Would you like to reference previous issues of On Law?  
View them at [www.cmda-law.com](http://www.cmda-law.com).

BENTON HARBOR MI 49022-1881  
2755 E NAPIER AVE  
ANNE ERDMAN

